

## Management Analyst 3/Project Management Organization Manager

Franklin County Children Services is seeking a manager who will be responsible for overseeing the agency's Project Management Organization (PMO), comprised of project managers and business analysts. This position will report to the director of information technology.

Applicants must meet the following minimum qualifications:

- Bachelor's degree in technology or a related area.
- Ten to twelve years of experience in an advanced, fast-paced information technology environment, managing a mixture of technology and business projects
- Three to four years of experience as a manager or supervisor of a PMO using mechanized, industry-recognized, project management tools
- Outstanding interpersonal skills that include the ability to communicate effectively
- The ability to demonstrate supportive relationships with peers, clients, partners, and corporate executives
- Ability to retain and protect confidential material
- Must be flexible and work with a high level of initiative
- Must have the ability to remain professional under high pressure situations

PMI certification is preferred. Government experience is a plus.

Responsibilities include:

- Establishing and managing a program office that manages agency projects, while introducing policies and procedures to standardize the practice and ensure they are followed
- Monitoring and managing the program and ensuring that program objectives remain consistent with the overall business strategy, as well as consulting regarding business development efforts where needed
- Ensuring the quality and timeliness of all defined projects, managing inter-project dependencies and issues, as well as tracking, evaluating and reporting project and program performance
- Working with senior management, agency committees and business sponsors to ensure that projects and their cumulative programs achieve the intended business results
- Improving the agency's business analysis, project, and program management practices along with researching new technologies, methodologies, and operating models to more quickly and efficiently achieve agency objectives

Franklin County Children Services offers a competitive salary and excellent fringe benefits. Please send resume and salary requirements to [fccshr@fcs.us](mailto:fccshr@fcs.us) or mail to Franklin County Children Services, Attn: Human Resources, 855 W. Mound Street, Columbus, OH 43223.  
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